

**Bayview Village Association
Executive Meeting
Minutes of Tuesday, 19 April 2016**

The meeting commenced at 7:35 pm.

Present: Tim Storus, Eric Bristow (by telephone), Debbie Bristow, David McGhee, Jan Siegel, Courtney Doldron, Sharon Johnson, Doug Stevens, Sue Wires and Jane Robertson.

Absent: Judi Codd, Monty Macdonald, David Magil, Jean Probyn

Approval of the Agenda as Amended

A motion was made to approve the Agenda for the Meeting of the Executive Committee on 19 April 2016 as Amended to note item: Date for AGM under Other Business. The motion was seconded and carried.

Approval of Minutes of the Meeting on 22 March 2016

A motion was made by Jane Robertson to approve the Minutes of the Meeting of 16 January 2016 as Amended to note Jean Probyn's absence. The motion was seconded by Jan Siegel and carried.

Treasurer's Report

Debbie Bristow reported there were no significant changes to her previous written report. She had yet to receive the bill for the Directory which she expected to receive next month for about \$5,000.

Debbie Bristow moved to have her report accepted which was seconded by Jan Siegel and approved.

OMB Hearing

As David Magil was absent there was no report. Tim Storus read David Magil's email encouraging as many people as possible to attend the meeting on 20 April 2016 and raise concerns and oppose the Blithfield and Bayview townhouse project.

Discussed: Blithfield and Bayview townhouse project and problems with the excessive height (45feet) and length of structure (100 foot facade on Bayview), limited parking, side street access, dangerous turn onto Bayview, garbage bins on Bayview, very little setback on Bayview, the many trees to be removed. Tim Storus questioned how much input BVA can have on this project. Also discussed the Townhouse Plan and David Shiner's proposal.

Also discussed: 3237 Bayview project. Over the objections of the developer, BVA was accepted as a participant at the OMB hearing regarding this large project. This project is outside the area of the BVA and questions were asked as to what input the BVA can have. The City is also opposed to the project as proposed and it is likely to be cut back significantly. It would set a dangerous precedent if approved as proposed.

60th Anniversary Celebration Committee

Jan Siegel confirmed the price of tickets for the Gala at Grand Luxe on 4 November 2016 will be \$60 per person. The latest Newsletter which went out last week mentions the event and contains the invitation. There appears to be a problem with delivery of the Newsletter as not everyone received it. Jan is trying to get John Tory as a speaker for Gala. There was brief mention as to the form of the tickets which Jane is looking into. Mention was also made regarding the proposed letter to sponsors. Payments for the Gala were collected from members of the Executive.

Marketing Strategies for Sale of Gala Tickets

Jane Robertson discussed strategies for selling tickets to the Gala, including selling tickets to family, friends and neighbours, and having members purchase or sell tables and half tables for the event.

2016 Events:

Education Week

Jan Siegel reported on the arrangements for Education Week (May 2 to 6, 2016). The schools now involved include St. Gabriel's and Elkhorn. Earl Haig is putting together an artwork project for the event. Loblaws have offered to provide snacks for the event. Jan is considering issuing Certificates of Participation.

Park Party (Community Party)

The Park Party, now named the Community Party, is to take place from 10 am to 3 pm on 4 June 2016 at a location to be determined. It will include Firefighters, Police, and EMS personnel and a calendar will be prepared. Grand Luxe has offered to provide a food truck for the event at no charge. Sharon will arrange face-painting. There will be a meeting to decide on the set up and other activities.

Speaker Series

The first talk in the Speaker Series is entitled the "Love of Gardening". It will take place at Forest Grove United Church on 20 April 2016. Timothy's will provide coffee, etc. for the event. Dr. Tim Rutledge is the second speaker in the series. He will speak on 4 May 2016 at Forest Grove United Church.

Restaurant Series

The first meal in this series will take place at "Paradise Restaurant" on Saturday, 30 April 2016 at 10:30 am.

Book Swap

There is a request going out to anyone having books to donate or swap for this event.

New Membership

Jane Robertson reported on this topic. Discussed: A new form of membership called "Friends of

BVA". After the discussion, the following resolution was proposed by Jan Siegel:

Be it resolved that individuals living outside the Bayview Village area proper with a common bond of association with Bayview Village can be friends or associates of the BVA with all the right of members, except voting rights, under a new category to be called "Friends of Bayview Village Association", such friends or associates are to pay the same fee as members and be approved by the BVA Executive.

The resolution was seconded by Jane Robertson and approved.

Proposal to change BVA fiscal year end

Discussion: Eric Bristow explained the rationale for changing the BVA fiscal year end from 31 May to 31 December. He said the purpose of the proposed change was to realign the fiscal year with the calendar year and thereby facilitate and implement proper planning and budgeting. It was logical and appropriate to make the change and it would allow for a better membership drive. At present, membership fees are collected in the fall but used in the next year. The proposed change would clear up any fiscal confusion this creates.

Eric Bristow moved to change the BVA fiscal year end from 31 May to 31 December. Debbie Bristow seconded the motion and it was approved.

Jan Siegel will table a resolution on 17 May 2016, seconded by Jane Robertson, to amend the BVA Bylaws Articles 5.7 and 6.1 to change the BVA fiscal year end from 31 May to 31 December and the date of the AGM if necessary.

Report of Membership Payment Methods

Debbie Bristow reported on her investigation into various payment options and the processing costs of each method. These included the cost of cashing cheques (7 to 12 cents each) and Paypal charges which were even more substantial. Pre-authorized remittances are even more expensive and there are problems of security of members information. Another problem related to some of these methods of payment was how to keep track of payments. Bank transfer were not great as there was no record of the transferee's name.

Other Business

Doug Stevens questioned whether changing the fiscal year end required changing the date of AGM. Courtney Doldron said the BVA registered certificate of incorporation required the fiscal year end to be the calendar year end and the AGM should take place within 90 days of the year end. In this respect, there was a discussion as to the applicable provisions of the Not For Profit Corporations Act. Tim Storus undertook to research the legal requirements. Further discussion was had regarding the need for a separate Bylaw to change the fiscal year end set out in Articles 5.7 and 6.1 of the BVA Bylaws, and the 3 weeks notice required prior to the AGM to change the Bylaws. Courtney Doldron also pointed out the Act requires the BVA to have a Board and that the current Executive may not fall within the definition of a Board.

Jan needs to know if current members of the Executive want to keep their positions. Tim mentioned the Nominating Committee under Article 7.3 of the Bylaws. Tim was opposed to broad canvassing of members at large for applications for the Executive as it was impossible to know who might apply. Instead, each member of the Executive should propose suitable candidates.

Jan moved to form a "Nominating Committee" comprised of the past and current Presidents and the Chair of the Membership Committee. Susan Wires seconded the motion and it was approved.

In the next 3 weeks, Jan would send an email to the Executive to vote at the AGM on a slate of officers.

Future meeting topic: date of AGM.

Adjournment

Debbie Bristow moved for adjournment. The meeting was adjourned at 9:25 pm.

Next Meeting: 7:30 pm, Tuesday, 19 April 2016, at the residence of Sue Wires.