

**Bayview Village Association
Executive Meeting
Minutes of Tuesday, 8 December 2015**

The meeting commenced at 7:10 pm.

Present: Tim Storus, Eric Bristow, David McGhee , Courtney Doldron, Jan Siegel, Sharon Johnson, David Magil, Sue Wires, Debbie Bristow, Jane Robertson and Judi Codd.

Absent: Monty MacDonald

Guest: Doug Stephens

Approval of the Agenda as Amended

A motion was made to approve the Agenda for the Meeting of the Executive Committee on 23 November 2015 as Amended. The motion was seconded and carried.

Approval of Minutes of the Meeting on 23 November 2015

A motion was made by Tim Storus to approve the Minutes of the Meeting of 23 November 2015. The motion was seconded and carried.

Business Arising from the Minutes of the last Meeting:

Syrian Refugee Presentation

Six members of the Executive asked to speak on Joan King's sponsorship proposal. Before the discussion, Jan Siegel read out several amendments to the proposal on behalf of Joan King. Joan King had met members of the Anglican and Presbyterian churches and the president of AURA regarding her proposal and the message she received was "where there's a will, there's a way". Her aim was to make the sponsorship a BVA project but AURA would be the Sponsorship Agreement Holder and perhaps the church would be the constituency. Sharon Johnson objected this was not what Joan King had originally proposed. Subsequent discussion focussed on who would be the sponsor under Joan King's proposal, the BVA or a church.

After further discussion as to what was proposed, Courtney Doldron said it was necessary to decide what clarification was required regarding the proposal. Sharon Johnson said the proposal could be seen in two ways, the BVA as "community sponsor" with legal responsibility and AURA as contract holder, or the BVA as "communication tool". Jan Siegel thought it important to distinguish between the BVA and "the community" and said Joan King wanted the BVA to be the communication tool and the church to be the sponsor. In other words, BVA would publicize the proposal but not be legally responsible.

Doug Stephens read out a written statement. He claimed the BVA Bylaws did not permit the BVA to be a refugee sponsor. He said he had previous experience with the "boat people" but the current refugee crisis was different. He said he has a daughter living in Germany and has knowledge of the situation in Europe which may not be available to others. He referred to two

small towns in Germany near where his daughter lives where large numbers of refugees have been placed. He said they were mainly single men and the locals felt threatened by so many refugees walking around with nothing to do. He was adamantly against the proposal if the BVA would be financially responsible. It was fine by him if Joan King wanted to do it and be responsible but the BVA must not be responsible as community sponsor. He also said it was important the BVA contribute no money to the proposal and not be seen as asking for contributions for the proposal. Eric Bristow expressed a similar view and wanted it made very clear what was being proposed and agreed. Sharon Johnson was okay with the BVA providing communication tools for the sponsorship proposal so long as other groups such as FLAP, LEAF, etc., were given equal access to such tools, on the principal that "if you do it for one, you must do it for all". David Magil was concerned about raising funds for anything other than BVA business. Courtney Doldron said the only issue was what to report to Joan King. He suggested writing to her for clarification as to what she wanted; the BVA as sponsor or what exactly. Eric Bristow agreed. He said Joan King was an esteemed member of the community, and it was appropriate to report to her directly and seek clarification as to how she saw the involvement of the BVA and whether a church or other group would be the community sponsor.

Jan Siegel made a motion to support Eric Bristow's suggestion which was seconded by Judi Codd and carried unanimously.

Subsequently Doug Stephens repeated his earlier position that the BVA must be careful not to get into fund raising and must not be seen as raising funds.

Sharon Johnson made a motion that the BVA will not act as a community sponsor which was seconded by David Magil and carried.

Tim Storus noted an hour had been spent discussing Joan King's sponsorship proposal.

Subsequently, Jan Siegel made further comments and suggestions regarding the proposal until Courtney Doldron rose on a point of order to say she was out of order and speaking outside of the motion. On a point of order, Eric Bristow said the issue raised was a new topic which was not on the Agenda. The solution was to amend the Agenda or add it to the Agenda for the next meeting. On a point of order, Courtney Doldron moved to change the Agenda to add item 10 as New Business, the motion was seconded by Eric Bristow and carried.

Treasurer's Report

Debbie Bristow reviewed her written report as at 8 December 2015 which was a projection for 2016 as the BVA fiscal year end is 31 May 2016. The stated revenues and expenses were for fiscal 2016. She noted most revenue is received in the fall and most non-event expenses are incurred in the spring. Eric Bristow said the report was intended to highlight the fact that BVA membership was declining and there would be a shortfall of funds in 1 or 2 years. He emphasized the need to plan to increase membership and/or cut costs. He said the BVA was not yet in crisis but left unchecked things were not heading in a good direction.

Debbie Bristow moved to have her report accepted which was seconded by David Magil and carried.

Tim Storus asked whether the report was in proper accounting form and whether it could be done in such form. Debbie Bristow said it was a projection for 2016 as all expenses had not yet been quantified, e.g. event expenses. She said it could be done in balance sheet format but it would take time to do.

Jan Siegel was very concerned with the gloomy forecast. She said if there is no money to do anything, there is no point holding meetings. Eric Bristow said membership was down by a third. Jan Siegel said something must be done to raise money and increase membership, etc. Courtney Doldron said he was not used to reading such reports and we should be looking at year end balances. Debbie Bristow repeated that revenue comes in the summer and fall, and expenses in the spring. Courtney Doldron said they used to have membership drives in summer. Eric and Debbie Bristow emphasized the report contains an "apples to apples" yearly comparison. Sharon Johnson said this needs to be addressed when you look at the numbers. David Magil said they were talking about the need for a plan as to what was to be done and how. Eric Bristow said there was no money to fund a community strategic plan.

Jan Siegel moved that the budget be a priority item in January 2016. Courtney Doldron pointed out she could not make the motion as the Treasurer had already moved to accept the report.

Debbie Bristow said it was a For Your Information report, subject to a minor correction of \$75 instead of \$750. David Magil seconded the motion to approve the Treasurer's Report and the motion was carried.

New Business:

60th Anniversary Celebration Committee

Jan Siegel advised there was nothing to report so far but she would be reporting on this item in the future. Tim Storus asked if she knew how many BVA residents would be attending the Gala and whether details of the costs and the budget for the dinner and event were available. Jan Siegel thought approximately 200 might attend but the ticket price had not been fixed. She said the \$5,000 deposit which had been paid was only 50% of the anticipated cost of event and the balance would have to be built into the cost of tickets, etc. Tim Storus asked whether the BVA could get back the deposit and what was the drop dead date for doing so. Eric Bristow asked whether the Gala was expected to be self-funding or partially subsidized. Jan Siegel hoped it would be self-funded but they were looking for donations, etc. and it would come out in the budget. Sharon Johnson questioned how much it would cost per person and Jan Siegel said they were working on it and it would perhaps be around \$60 each. She said they were working with Mario and the plan was to have food stations. Courtney Doldron said if the BVA was serious it would be more positive and cannot simply cut costs. Sharon Johnson said they must look at a reality. Jan Siegel said she would report on the matter in January as a priority item.

Roberts Rules of Order (Priority)

Eric Bristow said he had moved on this item with good support from Courtney Doldron. He said there was misunderstanding as to the proposal. The intention in adopting Roberts Rules was to run meetings in a more efficient and time-limited manner. He said both he and Courtney had experience running meetings in accordance with Roberts Rules and would provide assistance. He said it would require working together and would be challenging but helpful. Courtney Doldron distributed a printed summary of Roberts Rules to be used as a template.

Eric Bristow proposed putting forward a motion for the BVA and AGM meetings to follow Roberts Rules of Order and amend the bylaws accordingly with specific exceptions to be documented.

Tim Storus invited discussion or comments on the issue. Jan Siegel suggested a review in April 2016 to see if the Rules were working. Sue Wires asked how they would determine how much time to give to a topic. Eric Bristow explained that time would be allotted to each item on the agenda, and if more time was required for any given item, they would vote to extend that time, on the understanding that it would reduce the time available for other items if they did so.

Eric Bristow moved for the BVA and AGM meetings to adopt Roberts Rules of Order and amend the Bylaws accordingly with specific exceptions to be documented. Courtney Doldron seconded the motion and it was carried with David Magil abstaining.

Eric Bristow made a second motion, seconded by Courtney Doldron for the BVA Executive and the AGM to follow the Consent Agenda approach. They explained how consent items are dealt with and how items can be taken out of consent in order to discuss them. Sharon Johnson said the approach assumed reports are filed in advance, and Jan Siegel said there were problems getting all reports in advance. The motion was carried with Jane Robertson abstaining.

Date of Annual General Meeting of BVA

Jan Siegel questioned the date set for the AGM in June 2016. The AGM is usually held on the third Tuesday in June which is 21 June 2016. Judi Codd noted the need to check the availability of the date with Bayview Middle School. Jan Siegel said this was for the secretary to do. The dates for the fall meetings had not been booked at the church and questions were asked as to whether such meetings should be held in members homes to cut costs. Jan Siegel said the proposed fall dates were OK with the Jewish calendar. See attached schedule of dates for 2016 meetings.

Environment

Sharon Johnson she had emailed her report and it should be treated as a consent item.

MAGA Update

David Magil said he had sent out a report dealing with action items. These were:

Burleigh Heights townhouse project. He expected to have input to planner by the second week of January in the form of individual letters from MAGA members and those affected by the project.

3237 Bayview 14 storey apartment building near Swiss Chalet. Although this was outside our area, a motion by the BVA to be accepted as a participant in the review of the project had been accepted. He will report on the matter to the MAGA meeting in first two weeks of January 2016.

2932 Bayview and Hollywood. He had attended a meeting and many objections had been made at the meeting to the project. Councillor John Fillion was personally opposed it and he thinks it will be going to the OMB. He told Fillion, the BVA will support him. He does not intend to submit objections to the planner as it is considered to be outside our jurisdiction and will only oppose it at the OMB.

Greenbriar and Dervock These projects are south of Sheppard and have not yet been developed. There will be a meeting in January in this respect. He has the report of the planner and will report to MAGA in this regard.

Tim Storus asked if we are going after every development or should we fold on some projects and concentrate on a few. David Magil said he will report to MAGA in this regard.

Judi Codd questioned the number of townhouses planned for Burleigh Heights and was told it would be 22 in addition to the adjacent project for 11 townhouses.

New Business

Tim Storus asked if there was any new business.

Between Meetings Protocol

A. *Jan Siegel made a motion to create of a between meetings protocol, e.g. to respond to Joan King's proposal after Eric Bristow gets more information or clarification. The issue was how to vote on matters arising between meetings or should they go through the president? Eric Bristow seconded the motion and asked if a motion was required at the next meeting, or would emails alone be sufficient? This was to be reported on by Jan Siegel at the next meeting. The motion was carried.*

Meetings in Homes of Executive

B. *Eric Bristow made a motion that, starting in January 2016, meetings would be held in the homes of the Executive. Jan Siegel seconded the motion which was carried. In this respect, Eric and Debbie Bristow offered their home as a venue for the January 2016 Executive Meeting.*

BVA Strategic Planning Committee report

C. Courtney Doldron said he was seeking information with respect to the Strategic Plan which had often been mentioned but he had never seen the plan. He said the BVA is not a

business but a small group. He questioned the need to have a consultant prepare a plan without providing a specific focus for developing a plan. He said if it was just about membership there was no need for a plan. Tim Storus speaking for the Strategic Planning Committee outlined three proposals he had received from the following individuals.

- (1) Nicole Swerton who was impressive and keen. Her report would cost \$1,200.
- (2) Arthur Haberman a professor at York who was highly qualified. He would provide a mission statement and action plan. His report would cost \$5,000.
- (3) Charlotte Young who proposed a series of sessions, a Mission Statement and actions steps.

Courtney Doldron asked, as a supplementary question, what would be given to consultants to start and what else is the plan looking at beyond membership.

Eric Bristow said the goal was to reinstate vitality, relevance and value-added to the BVA membership and to answer that will increase membership.

Tim Storus said he had not submitted a formal letter of request to consultants.

Jan Siegel asked how people felt about Courtney Doldron putting something on paper in this respect while they were away.

David Magil asked about a report to the Strategic Planning Committee.

Courtney Doldron asked where he could find information regarding the BVA Bylaws and Tim Storus suggested he check the BVA website. It was noted that Doug Stephens had revised the Bylaws last year. David Magil said there was a need to update the BVA booklet.

On a point of order, Eric Bristow said the Strategic Planning subcommittee had to meet again.

Membership

Jane Robertson said she had not yet entered information regarding membership. David Magil saw a need for door-to-door canvassing but Jan Siegel said she would not do it after Jean's accident. Tim Storus suggested writing to Jane with ideas for increasing the membership. There was some discussion and suggestions with respect to membership strategy, including, fees, price, volume, membership drive and knocking on doors and every member of the executive recruiting 6 new members and identifying non-renewals.

Special Item: *Sharon Johnson moved to make the donation for the skating party \$2 per person and \$5 for a family and the motion was carried.*

Adjournment: *David Magil moved for adjournment.* The meeting was adjourned at 9:35 pm.

Next Meeting: 7:00 pm, 19 January 2016, at Bristow residence.

2016 calendar for BVA Executive Meetings

- Jan. 19
- Feb. 16
- March 22 - Note this is in the TDSB March Break week.
- April 19
- May 17
- June 21 – AGM
- Sept. 20
- Oct. 18
- Nov. 15
- Dec. 13 - This is the second Tuesday of the month