

**Minutes of Bayview Village Association Executive Meeting:
7:30 p.m., Tuesday, 21 February 2017
Residence of Susan Wires, 52 Citation Drive
Chair: Tim Storus**

In attendance: Tim Storus, David McGhee, Jean Probyn, Sue Wires, Debbie Bristow, Judi Codd, Jane Robertson Sharon Johnson and David Magil.

Absent: Jan Siegel, Courtney Doldron, Jane Robertson and Monty McDonald.

1. Welcome/Call to Order

At 7:45 p.m., Tim Storus welcomed the members of the executive, called the meeting to order and thanked Susan Wires for hosting the meeting.

2. Approval of Tonight's Draft Agenda

Debbie Bristow made a motion to approve tonight's Agenda subject to amendment to reverse the order of discussion items 5 and 6 on the Agenda and dealing with 6e and 5e together. The motion was seconded, and the Agenda was unanimously approved as amended.

3. Approval of Minutes of the Meeting on 17 January 2017

Debbie Bristow moved to approve the Minutes of the Meeting on 17 January 2017 subject amendments to delete Eric Bristow from the named absentees as he is no longer a member of the BVA Executive, and delete his name from the section dealing with **BVA Submissions on OMB Reform** and the remove the statement "although there was no firm deadline for making submissions" and replace it with "submissions were made on 21 December 2016". The motion was seconded by David Magil seconded and the Minutes were approved.

4. Treasurer's Report

Debbie Bristow reviewed her written Treasurer's Report for 21 February 2017. In particular, she reviewed the bank account balances and the receipts, dues and expenses as 20 February 2017.

Debbie Bristow moved to have her report accepted. The motion was seconded by Sue Wires and the report was accepted.

6. Committee Budgets

Items 6a to d on the Agenda

Tim Storus noted that items 6a to d of the Agenda are in respect to the Committee Budgets which were to be submitted by today, whereas item 6e has more to do with the work of the Events committee. He proposed having Ken Kurkowski scan and upload the budgets to the BVA website.

Jean Probyn made a motion to approve the budgets submitted on behalf of each committee. The motion was seconded by Sue Wires and carried.

Debbie Bristow made a motion to move the meeting on 19 April 2017 to the retreat in April

2017. There was some discussion as to the need for another meeting in April prior to the AGM in May. Jean Probyn confirmed that Forest Grove United Church has been booked for the AGM on Monday, 29 May 2017. Debbie Bristow proposed amending the motion to keep the meeting on 19 April 2017, if needed, David Magil seconded the motion and it was passed.

Item 6e on the Agenda

As previously proposed, Jean Probyn moved to allocate \$300 from the Social Events Fund to fund a Page Development Welcome event. David Magil seconded the motion which was passed.

Similarly, Jean Probyn moved to allocate \$100 from the Social Events Fund to fund the Speaker Series Event in April 2017. Debbie Bristow seconded the motion which was passed.

5. Committee Reports

(a) Membership

Jean Probyn and Jane Robertson reported. Jane said they were checking members' names and entering them into the database. They would be sending the membership directory to the printer on 3 March 2017 then advertisers may come in. She said the membership was between 517 and 519 and that there were some new members. However, she noted there are a lot of empty house and rentals in Bayview Village. David Magil said they were still gathering advertising but was uncertain about the continued support of developers such as the Sorbara Group and Broccolini. He asked whether there had been a membership follow up with respect to the Gala attendees. Apparently, there had been some follow up but not based on the entire Gala list. There was some discussion as to whether the database can be analysed for membership purposes. Debbie Bristow noted that there is an Excel spreadsheet of members but Jane Robertson thought it would be too much work for a few additional members, perhaps 5. Jane suggested driving by and checking new homes and addresses and mapping them against Committee of Adjustment applications to see if BVA should oppose. Jane said they would have to rework the database with Kevin.

(b) MAGA

David Magil reviewed his written report regarding townhouse developments on Bayview Ave., in particular at Bayview/Blithfield. He discussed a townhouse strategy (TS) and suggested there should be no more townhouses on the east side of Bayview due to the backyards. He noted that as the authorized representative of BVA having party status, he had attended an OMB pre-hearing on 28 January 2017 regarding the Bayview/Blithfield development. He said settlement discussions had been conducted between the City and the developer and a tentative settlement had been reached. The settlement proposal would be presented for approval at the OMB hearing on 8 May 2017.

Sharon Johnson asked what was happening re 23 Page Ave application and David said it was backlogged. There was some discussion regarding three houses in Bayview Village where occupancy certificates had been denied because the builder had failed to comply with the requirements of the building permits. Sharon expressed frustration with such cases. David said

the only recourse was to complain to the Building Department.

Survey of Concord Park Place

David Magil briefly mentioned the survey Concord Park Place wants to conduct regarding the development. Concord Adex had emailed saying that it wants the members list or a means of distributing a survey on its behalf. Jane Robertson said she understood the survey was to be a university "non-profit civic footprint."

(c) Neighbourhood Watch

Sue Wires reviewed the items in her written report of 17 February 2017. She made a motion to approve a payment of \$25 to the Community Police Liason Committee, CPLC, 33 Division so that Harold Rosenfeld can have a background check and be approved to attend monthly meetings of the Committee. Debbie Bristow seconded the motion which was passed. It was discussed whether the BVA should arrange to hold four neighbourhood meetings In April and May at MEC where coffee and tea are served.

(d) Environment

Sharon Johnson reviewed her written report. She asked what should be done for the Earth Day event as it was usually too cold to be outdoors for long. There was discussion about a possible Star Walk and using the Church basement and serving hot chocolate, etc., and the budget for same. It was also noted that MEC will provide use of a room for up to 40 people at no cost.

After some discussion as to the date and location of the Earth Day event and the prevailing weather, Sharon Johnson realized she had confused Earth Day (Saturday, 22 April 2017) with the annual community clean-up event (25 March 2017) and her weather concerns were somewhat overstated.

7. Home safety in partnership with TPS

It was agreed to put this item over to another meeting.

8. Records Retention and Destruction

It was agreed to put this item over to another meeting.

9. Approval of new MAGA Committee member

David Magil advised that a new member will be joining the MAGA committee, Gail Beebee, who is, in fact, an old member with lots of experience.

10. (a) Strategic Planning Retreat Date

It has been discussed and agreed that the Strategic Planning Retreat is to take place at the residence of Jan Siegel and Courtney Doldron, 52 Citation Drive on 7 and 8 April 2017.

10. (b) Shortened April 2017 Executive Committee Meeting

This item was previously discussed when Debbie Bristow moved to combine the April meeting with the retreat in April. It was decided to keep the meeting on 19 April 2017, on an as needed

basis.

11. Date and Location of 2017 BVA AGM

Jean Probyn has confirmed with Forest Grove United Church that the AGM is to take place at the Church on Monday, 29 May 2017 from 6 p.m. to 10 p.m.

12. AGM Nominations for BVA Officers and Committee Chairs

Tim Storus raised the possibility of conducting a “survey monkey”, an anonymous survey, in order to determine the procedure for filling positions on the BVA Executive. Sharon Johnson suggested any other method would be better than what was done last year! She urged that there be no nominations from the floor at the AGM. David Magil advised that he would be resigning as Chair of the MAGA Committee. Jane Robertson also said she would be resigning after 6 years as Chair of the Membership Committee. Both would remain members of their Committees. She felt there was a need for a new set of eyes. Jean Probyn said due to the work load, she was unable to take on the role of Chair of the Membership Committee.

13. Adjournment

David Magil moved to adjourn the meeting which seconded by Judi Codd and the motion was passed. The meeting was adjourned at 9:20 p.m.

Next Meeting: 7:30 pm, Tuesday, 21 March 2017, at the residence of Susan Wires, 47 Citation Drive .

President: Tim Storus

Secretary: David McGhee

BVA Executive Meeting: 7:30 p.m., Tuesday, 21 March 2017
Jan Siegel's Residence, 52 Citation Drive
Chair: Jan Siegel

Location: 47 Citation Drive

Agenda

Topic	Topic - Purpose	Topic Leader	Time
1	Welcome/Call to Order	Jan Siegel	7:30 pm
2	Tonight's Agenda - Review and Approval	Jan Siegel	7:30-7:35 pm
3	Prior Meeting Minutes - Review and Approval of the Minutes of the 21 Feb. 2017 Meeting	David McGhee	7:35-7:40 pm
4	Treasurer's Report - Review and Acceptance	Debbie Bristow	7:40-8:00 pm
5	<u>Committee Reports:</u>		
a.	Membership Statistics and analysis of membership churn	Judi Codd & Jane Robertson	
b.	MAGA loading key MAGA documents onto BVA secure site for archival and transition purposes	David Magil	
c.			
d.	Neighbourhood Watch	Sue Wires	
e.	Environment	Monty/Sharon	
f.	Events	Jan Siegel	
6	Home Safety in partnership with TPS	Sue Wires	
7	Record Retention and Destruction Policy	Tim Storus	
8	Succession and Transition	David Magil & Jane Robertson	
9	Strategic Planning Retreat Schedule of Events	Jan Siegel	
10	AGM Nominations for BVA Officers and Committee Chairs	Tim Storus	
11	Adjournment - Next Meeting: 7:30 p.m., Tuesday, 19 April 2017 at Judi Codd's residence, 59 Bunty Lane	Tim Storus	