

**Bayview Village Association
Executive Meeting
Minutes of Tuesday, 22 March 2016**

The meeting commenced at 7:45 pm.

Present: Tim Storus, Eric Bristow, David McGhee, Jan Siegel, Sharon Johnson, David Magil, Sue Wires, Debbie Bristow and Jane Robertson.

Absent: Judi Codd, Monty Macdonald

Approval of the Agenda as Amended

A motion was made to approve the Agenda for the Meeting of the Executive Committee on 22 March 2016 as Amended. The motion was seconded and carried.

Approval of Minutes of the Prior Meetings on 16 January 2016 & 16 February 2016

A motion was made by Eric Bristow to approve the Minutes of the Meeting of 16 January 2016 with Treasurer's Report and MAGA Report attached. The motion was seconded by David Magil and carried.

A motion was made by Jan Siegel to approve the Minutes of the Meeting of 16 February 2016 as corrected with MAGA, Environmental and Treasurer's Reports attached. The motion was seconded by David Magil and carried.

Discussed: whether written reports for information only with no discussion should be attached to Minutes. Following discussion, it was agreed that 'information reports' referenced on the meeting agenda, should be attached to the minutes.

Treasurer's Report

Debbie Bristow reviewed her written report as at 21 March 2016 and Capital Reserve Fund and 1200 Sheppard Development Opposition. Discussed: Directors & Officers liability insurance and coverage and cost of same \$1,600/yr. Also discussed commercial liability insurance coverage for events including skating party, TDSB AGM and extra coverage from City for participants (\$20). There were no proposed changes to the insurance coverage, as a result of the report and discussion.

Debbie Bristow moved to have her report accepted which was seconded by David Magil and approved.

2016 Directory

David Magil reported he had raised \$6,550 in revenues from directory advertising for 2016, which is \$950 lower than 2015 due to the loss of two accounts. He emphasized the need to follow up with two advertisers who may not have paid. He was focussed on generating advertising but does not want to ask for deposits. He will start recruiting advertisers in September 2016, for the 2017 Directory. In future, he will send issued invoices to Debbie and she will send demand letters to non-payers.

60th Anniversary Celebration Committee

Jan Siegel reported that there had been a lot of activity. She reported that she and Sue Wires had met the management of Bayview Mall to enquire whether children could perform in the Mall during Education Week (May 2 to 6, 2016), this year being the 50th anniversary of Bayview Mall. The management was unhelpful, required costly insurance and said tenants were unhappy with any business interruption. Jan was so disappointed, she decided not to pursue the matter further with the Mall and turned to Loblaws. Eric suggested it may be effective to speak directly by telephone to senior management of the Mall owner in this respect, as a follow-up.

Loblaws premises are separate from the Mall. By contrast, the manager of Loblaws, Tyler, could not have been more helpful and enthusiastic. He offered food trays and snacks and agreed to children performing in the store. He also suggested approaching Chapters.

2016 Events

Jan said the proposed Park Party was not feasible at present to hold it in the park. She would make further enquiries of Forest Grove Church as a possible venue and possibly combine it with the plant swap. Jan thought it would be a big enough venue for the party. David Magil asked about cost and Jan indicated there should be no cost, beyond the cost to rent the FGUC facilities and grounds.

Gala

Jan reported that Grand Luxe has conflicting bookings for November 19th and has proposed November 4th as an alternative date for the Gala with some additional concessions.

60 Gala Preliminary Budget

Jan reviewed line by line the preliminary budget for the Gala. She explained how she calculated revenues and expenses. Based on 200 tickets at \$60 per ticket, estimated receipts from ticket sales would be \$12,000. Additional revenues would be generated by sponsorship of food stations (\$7,200), cash receipts (\$3,000), and in kind donations (\$2,000) for total potential revenues of \$24,200.

Criteria for success were discussed. For example, how many tickets must be sold or how much revenue must be generated by the agreed cut off date of 30 June 2016. After further discussion, it was agreed that 75% of the tickets should be sold by the cut off date for return of the deposit:

A motion was made by Jan Siegel to proceed with the Gala on November 4, 2016, provided total revenues of \$9,000 were received by June 22, 2016 (the day after the AGM). The motion was seconded by Sharon Johnson and passed unanimously.

Some discussion took place as to the form of the tickets. There was also discussion regarding the contents of the proposed letter to sponsors. Eric said the letter should state that all sponsorship payments must be by cheque which would not be cashed until a decision was made to proceed with the Gala. Jan agreed to revise the letter to sponsors to include this.

Proposed New Membership Category

As Judi Codd was not present, this topic was deferred to the meeting in April 2016.

Lawn Care

An *in camera* discussion took place regarding BVA website references to “BVA Green Practices Lawn Care Program”. Following the *in camera* discussion, the executive went back on the record and a motion was made.

A motion was made by Eric Bristow, seconded by David Magil, that the following actions be taken, so that the BVA is not perceived as owning or operating a lawn care program:

- *Remove from the BVA website the section “BVA Green Practices Lawn Care Program”;*
- *No longer use, and discard the lawn signs “BVA Green Practices Lawn Care Program”;*
- *Lawn Care Program is not referred to in the BVA Annual Report, or any BVA publications, or in future BVA Executive Committee meetings.*

The motion was carried.

Further discussion is to take place between Eric Bristow, Monty Macdonald and Sharon Johnson as to appropriate wording for a future motion to permit the listing and advertising of student and other community services on the BVA website and in the newsletter.

New Business

Eric Bristow made a motion to change the name of BVA “Matchmaker” to BVA “Volunteer Coordinator”. The motion was seconded by Tim Storus and carried.

A written report has been provided.

Other Business

Committee reports were filed by circulation only on behalf of MAGA, Neighbourhood Watch and Environment.

Future meeting topic: 3237 Bayview, to which BVA is a Participant to this OMB appeal.

Adjournment

David Magil moved for adjournment. The meeting was adjourned at 10:00 pm.

Next Meeting: 7:30 pm, Tuesday, 19 April 2016, at the residence of Sue Wires.